

Persons who are not on the agenda but wish to address the governing body must register prior to the call to order. Time limits will be imposed.

Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting not during the meeting.

NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items.

This council follows Robert's Rules of Order Revised.

TOWN COUNCIL MEETING AGENDA

Tuesday, January 13, 2009

6:30 p.m.

Town Hall

1. Call to order/ approval of agenda
2. Approval of Town Council meeting minutes of December 9, 2008.(vote required)
- 3. Public Comment Period**
 - A. Persons who have registered to address Town Council.
4. **Visitors**
- 5. Public Hearings**
 - a. Second Reading of "An Ordinance To Amend And Re-enact Section 2-414 (M) Of Chapter 4 Of Title 2 Of The Code Of Shepherdstown, West Virginia, Relating To Penalties For Failure To Appear" (vote required)
 - b. Second Reading of "An Ordinance To Amend And Re-enact Section 1306(i) Of Chapter 13, Title 12C Of The Shepherdstown Code To Increase The Fine For A First Offense" (vote required)
- 6. New Business**
 - a. Back Alley Garden Tour request. (vote required)
- 7. Old Business**
- 8. Mayor's Report**
 - a. Correspondence from legal counsel.
- 9. Reports of Committees**
 - A. Finance Committee**
 1. Meeting minutes of January 5, 2009.
 2. Financial Reporting:
 - a. Video Lottery Report as of 12/19/08
 - b. Financial Statements as of Nov. 30, 2008

Finance Committee Continued:

3. Recommendations:
 - a. Contribute \$500 from unbudgeted general fund to Caregivers. (vote required)
 - b. Purchase of ten double and three single parking meters with a total cost of \$8625 (vote required)

B. Parking Review Committee

1. No meeting in January.
2. Recommendations: NONE

C. Streetscape Committee

1. Status Report.

D. Police Committee

1. Meeting minutes of December 18, 2008.
2. Recommendations from Police Committee:
 - a. Hiring of police officer.(vote required)
3. Police Department Monthly Report- December 2008.

E. Personnel Committee

1. Meeting minutes of December 4, 2008.
2. Recommendations:
 - a. Overtime policy change. (vote required)
 - b. Health insurance tobacco surcharge policy change. (vote required)

F. Public Works Committee

1. No meeting in December.
2. Recommendations: NONE

G. Parks and Recreation Committee

1. No meeting in December.
2. Recommendations: NONE

H. Environmental Sustainability Committee

1. No meeting in December.

10. Report of Commissions, Authority and Boards

A. Tree Commission

1. Meeting minutes of December 11, 2008.
2. Recommendations: NONE

B. Water and Sanitary Board

1. Meeting minutes of December 18, 2008.
2. Recommendations: NONE

C. Housing Authority

D. Planning Commission

1. No meeting in December.
2. Recommendations: NONE

E. Historic Landmarks Commission

1. No meeting in December.
2. Recommendations: NONE

F. Building Commission

1. Meeting minutes of December 3 and 17, 2008.
2. Progress report.
3. Town Hall Fee proposal. (vote required)

G. Board of Appeals