

Persons who are not on the agenda but wish to address the governing body must register prior to the call to order. Time limits will be imposed. Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting not during the meeting.

NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items.

This council follows Robert's Rules of Order Revised.

TOWN COUNCIL MEETING AGENDA

Tuesday, December 8, 2009

6:30 p.m.

Town Hall

1. Call to order/ approval of agenda
2. Approval of Town Council meeting minutes of November 10 and 17, 2009. (vote required)
3. **Public Comment Period**
 - A. Persons who have registered to address Town Council.
4. **Visitors**
5. **Public Hearings:**
 - a. Second reading of "An Ordinance Establishing A Floodplain Area And Requiring All Contractors, Persons, Partnerships, Businesses, And Corporations To Obtain A Permit For Development And The Construction, Substantial Improvement, Or Relocation Of Any Building Or Structure; Providing For Certain Minimum Standards For Construction Within The Floodplain Area And Setting Forth Special Procedures For Submission And Approval Of Plans; And Establishing Penalties For Any Person Who Fails To Comply With The Requirements Or Provisions Of This Ordinance". (vote required)
 - b. First reading of Sewer Bond Ordinance (Lowes Pump Station Project) (vote required)
6. **New Business**
 - a. Back Alley Garden Tour 2010 (vote required)
7. **Old Business**
 - a. NIMS – National Incident Management System Training – status report
8. **Mayor's Report**
 - a. Letter of Shepherdstown Public Library regarding progress of library relocation.
9. **Reports of Committees**
 - A. **Finance Committee**
 1. No meeting in December.
 2. Financial Reporting:
 - a. Financial Statements as of October 31, 2009
 3. Finance Committee Recommendations: NONE

B. Parking Review Committee

1. No meeting in November.
2. Recommendations: NONE

C. Streetscape Committee

1. Status Report.

D. Police Committee

1. No meeting in November.
2. Recommendations from Police Committee: NONE
3. Police Department Monthly Report- November 2009.

E. Personnel Committee

1. No meeting in November.
2. Recommendations: NONE

F. Public Works Committee

1. No meeting in November.
2. Recommendations: NONE

G. Parks and Recreation Committee

1. Meeting minutes of November 24, 2009.
2. Recommendations: NONE

H. Environmental Sustainability Committee

1. Meeting minutes of November 12, 2009.
2. Recommendations: NONE

10. Report of Commissions, Authority and Boards

A. Tree Commission

1. Meeting minutes of November 12, 2009.
2. Recommendations: NONE

B. Water and Sanitary Board

1. Meeting minutes of November 19, 2009 not available
2. Recommendations: NONE
3. Waterworks Improvement Inducement resolution (vote required)

C. Housing Authority

D. Planning Commission

1. Meeting minutes of November 16, 2009
2. Recommendations: NONE

E. Historic Landmarks Commission

1. Meeting minutes of November 2, 2009.
2. Recommendations: NONE

F. Town Hall Construction Committee

1. No meeting in November.
2. Recommendations: NONE

G. Board of Appeals