

Persons who are not on the agenda but wish to address the governing body must register prior to the call to order. Time limits will be imposed.

Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting not during the meeting.

NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items.

This council follows Robert's Rules of Order Revised.

## **TOWN COUNCIL MEETING AGENDA**

**Tuesday, March 10, 2009**

**6:30 p.m.**

**Town Hall**

1. Call to order/ approval of agenda
2. Approval of Town Council meeting minutes of January 13 and February 10, 2009.(vote required)
- 3. Public Comment Period**
  - A. Persons who have registered to address Town Council.
4. **Visitors**
  - a. Rotary Club – re: Town Parks Project (see enclosure)
- 5. Public Hearings**
  - a. None
- 6. New Business**
  - a. Freedom's Race – A Run for Health and Heritage Marathon – October 3- 7 a.m. – 2 p.m. (vote required)
  - b. Adoption of resolution re: HOME Consortium (vote required)
- 7. Old Business**
  - a. NIMS – National Incident Management System Training – status report
- 8. Mayor's Report**
  - a. Acceptance of Town Recorder's resignation/appointment of acting Recorder (vote required)
  - b. Receipt of \$8,400 Historic Preservation Grant for Shepherdstown Survey Update.

## **9. Reports of Committees**

### **A. Finance Committee**

1. Meeting minutes of March 6, 2009.
2. Financial Reporting:
  - a. Finance Report as of February 11, 2009
  - b. Video Lottery Report as of February 13, 2009
  - c. Financial Statements as of January 31, 2009
  - d. 2008-2009 Budget Revision #6-General Fund
  - e. 2009-2010 Levy Budget- (General Fund and Coal Severance Fund) must be approved at this meeting
  - f. Garbage/recycling rate increase of 7% for 2009-2010
3. Recommendations:
  - a. 2008-2009 Budget Revision #6-General Fund (vote required)
  - b. 2009-2010 Levy Budget- (General Fund and Coal Severance Fund) must be approved at this meeting (vote required)
  - c. Garbage/recycling rate increase of 7% (vote required)

### **B. Parking Review Committee**

1. Meeting minutes of February 5, 2009.
2. Recommendations:
  - a. increasing the boot fine from \$50 to \$100 (vote required)

### **C. Streetscape Committee**

1. Status Report.

### **D. Police Committee**

1. Meeting minutes of February 17, 2009.
2. Recommendations from Police Committee: NONE
3. Police Department Monthly Report- February 2009.

### **E. Personnel Committee**

1. No meeting in February.
2. Recommendations: NONE

### **F. Public Works Committee**

1. Meeting minutes of February 23, 2009.
2. Recommendations: NONE

### **G. Parks and Recreation Committee**

1. Meeting minutes of February 24, 2009.
2. Recommendations: NONE

### **H. Environmental Sustainability Committee**

1. Meeting minutes of February 12, 2009.
2. Recommendations: NONE

## **10. Report of Commissions, Authority and Boards**

### **A. Tree Commission**

1. Meeting minutes of February 12, 2009.
2. Recommendations: NONE

### **B. Water and Sanitary Board**

1. Meeting minutes of February 26, 2009.
2. Recommendations:
  - a. Compensation for Brian Welch passing Operator I Classification (vote required)

### **C. Housing Authority**

### **D. Planning Commission**

1. Meeting minutes of February 16, 2009
2. Recommendations: NONE

### **E. Historic Landmarks Commission**

1. Meeting minutes of February 9, 2009.
2. Recommendations:
  - a. Reappointment of Jay Hurley (vote required)

### **F. Building Commission**

1. Meeting minutes of February 4 and 18, 2009.
2. Progress report.

### **G. Board of Appeals**