

Draft Minutes
Historic Landmarks Commission,
April 13, 2009
Town Hall

Meeting called to order at 7:04. **Attending members:** Jay Hurley, Sue Nash (acting chair), John Shank, and Hank Willard.

Minutes of the the March 9, 2009, meeting approved unanimously.

Visitor: John Phillips.

Conflicts of interest: J. Shank recused from voting on application 09-10, as he is co-owner of the building where the tenant wants to install a sign. S. Nash recused from voting on application 09-11, as she was a board member and the original representative of the applicant organization when application it was approved in August 2007. J. Shank recused from 09-14 as he is a board member of the applicant organization.

Zoning officer report: The process related to the state grant to HLC is in progress. Notice seeking a request for quotes to perform the historical survey will be sent to the WV State Historic Preservation Office for approval by the end of April.

Applications:

09-10, Cari Rosen, 133 W. German Street, business sign. Applicant will install a bracket with bolts going into mortar; bracket will resemble the other bracket on the building (the fly fishing operation). H. Willard made a motion to recommend approval; J. Hurley seconded; passed 3-0. J. Shank, as co-owner of the building, recused from the vote.

09-11, Dale Walter/Day Care Center, 531 E. German Street, re-grade and pave parking lot; rain garden to be designed around parking lot. This application was approved in August 2007 and the project never completed; the new board members were unaware the permit expired within one-year, and extension was never sought. [Note: When the new application was submitted, one expressed concern by all parties was storm water runoff. Zoning officer Michael Abshire had construction

engineer John Brady review the project and the parking lot. Brady concluded that paving the parking lot would not result in any additional run-off than already occurs with an unpaved lot.] Members commended the applicants for planning installation of rain gardens. J. Shank moved to approve; H. Willard seconded. Motion passed 3-0 to recommend approval. S. Nash recused, as she was the representative for the Day Care Center in its initial application.

09-12, Roxana Fogleberg, 102 E. German, business sign. H. Willard made a motion to approve the hanging sign with a stipulation: the letter from Mike Austin (representing the Shepherdstown Men's Club) requested the applicant be granted, in addition to the hanging sign, a sandwich board sign. As the applicant did not apply for a sandwich board sign, the H. Willard motion approved only the hanging sign and specifically withheld approval of a sandwich board sign. J. Hurley seconded the motion; approval recommended, 4-0.

09-14, Historic Shepherdstown Commission, 129 E. German Street, replace hanging Entler Hotel sign and add a sign which would be attached, in relief, to the building at the left of the museum door. The objective is to better designate the door to the museum. H. Willard made a motion to approve placing the sign on the wall and to replace Entler Hotel sign. J. Hurley seconded. Motion passed 3-0; J. Shank recused as he is on the Historic Shepherdstown Board of Directors.

09-15, David Rosen, 102 N. Duke Street, fence. The proposed fence is a four-foot open picket fence in the front, and a six-foot privacy gothic fence on the rear and one side. J. Hurley moved to approve, H. Willard seconded; motion passed 4-0 to recommend approval.

09-16, John Philips, 104 S. Duke Street, replace current fence, excluding the front iron fence. The remainder of the fence on the lot has been attacked by cars driven by the inebriated, and took additional wear through construction of the new Catholic church. Applicant attempted to find an iron fence matching the front yard portion, but was unable to locate it. The proposed fence, applicant explained, is made of the same material as high-end cookware; it has no seams; and it is similar in style to the iron fence in front, which will be retained. HLC complimented the applicant on the choice of material and style and offered that this is a model for

others to use. J. Shank made a motion approve, J. Hurley seconded, motion passed 4-0.

Old Business: Members created a list of four people to contact as candidates to fill the one remaining vacancy on the HLC.

Meeting adjourned at 8:04.

Michael Abshire, minutes