

Persons who are not on the agenda but wish to address the governing body must register prior to the call to order. Time limits will be imposed.

Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting not during the meeting.

NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items.

This council follows Robert's Rules of Order Revised.

TOWN COUNCIL MEETING AGENDA

Tuesday, July 14, 2009

6:30 p.m.

Town Hall

1. Call to order/ approval of agenda
2. Approval of Town Council meeting minutes of Special Minutes of May 26, 2009 and Regular Minutes of June 9, 2009. (vote required)
3. **Public Comment Period**
 - A. Persons who have registered to address Town Council.
4. **Visitors**
5. **Public Hearings**

First Reading of An Ordinance Enacting Section 4-207 Of Chapter 2 Of Title 4 Of The Code Of Shepherdstown, West Virginia, Relating To Dogs That Deposit Waste On Public Or Private Property (vote required)
6. **New Business**
 - a. Appointment of Wayne Goodrich to the Shepherdstown Public Library Board of Trustees (vote required)
 - b. George Kalathas – annexation
 - c. Shepherdstown Volunteer Fire Department – parade request (vote required)
 - d. Cystic Fibrosis 5K race (vote required)
 - e. Letters of thanks.
7. **Old Business**
 - a. NIMS – National Incident Management System Training – status report
 - b. Procedure for Hosting an Event that Includes Vendors
8. **Mayor's Report**
9. **Reports of Committees**
 - A. **Finance Committee**
 1. Meeting minutes of June 2 and July 6, 2009.
 2. Financial Reporting:
 - a. Financial Statements as of May 31, 2009
 - b. Internal revision #6c 2008-2009 - Council approval only needed
 - c. Coal Severance Budget Revision #1 (09-10) Due to State by July 15, 2009
 - d. General Fund Budget Revision #1 (09-10) Due to State by July 30, 2009

Finance Committee Continued

3. Recommendations:

- a. Women's Club lease buy back (see June 2, 2009 Finance Com. minutes) (vote required)
- b. Proposal to mill South King Street from German to New Street (vote required)
- c. Internal Budget Revisions #6c (08-09) (vote required)
- d. Coal Severance Budget Revision #1 (09-10) (vote required)
- e. General Fund Budget Revision #1 (09-10) (vote required)

B. Parking Review Committee

1. Meeting minutes of June 16, 2009.
2. Recommendations:
 - a. Delete the construction equipment policy from the Parking Plan Handbook and make it a separate policy as follows: construction equipment and dumpsters in parking places of any description (metered and otherwise) will be charged \$5.00 per day per space seven days a week.

C. Streetscape Committee

1. Status Report.

D. Police Committee

1. Meeting minutes of June 18, 2009.
2. Recommendations from Police Committee:
 - b. Adoption of dog waste ordinance (vote required)
3. Police Department Monthly Report- June 2009.

E. Personnel Committee

1. No meeting in June 2009.
2. Recommendations: NONE

F. Public Works Committee

1. No meeting in June 2009.
2. Recommendations: NONE

G. Parks and Recreation Committee

1. Meeting minutes of June 23, 2009.
2. Recommendations:
 - a. request to approve event sponsored by Save Darfur Group at Rumsey Monument on August 29. (vote required)
 - b. Appointment of new members. (vote required)

H. Environmental Sustainability Committee

1. No meeting in June 2009.
2. Recommendations: NONE

10. Report of Commissions, Authority and Boards

A. Tree Commission

1. Meeting minutes of June 11, 2009.
2. Recommendations: NONE

B. Water and Sanitary Board

1. Meeting minutes of June 25, 2009.
2. Recommendations: NONE

C. Housing Authority

D. Planning Commission

1. Meeting minutes of June 15, 2009
2. Recommendations: NONE

E. Historic Landmarks Commission

1. No meeting in June.
2. Recommendations: NONE

F. Town Hall Construction Committee

1. Meeting minutes of June 19 and 25, 2009.
2. Recommendations: NONE

G. Board of Appeals