

**Minutes**  
**Shepherdstown Historic Landmarks Commission**  
**February 12, 2009**  
**Town Hall**

Meeting called to order by Chair Jean Ehman at 7:10 p.m.

Minutes of the last meeting, November 10, 2008, approved.

Visitors signed in: Bob and Dana Mitchell, Tom and Linda Sanders, and Sonja Evanisko.

No conflicts of interest reported.

**Zoning Officer Report:** *Historic District Survey Update* grant from of \$8,400 from the state was approved. Michael Abshire volunteered to be the Project Coordinator and go to Charleston on February 26, 2009, to meet with the staff at Archives and History Commission. Pam Berry said the *Historic Landmarks Guidelines* will be ready for the next HLC meeting. The proposed *blasting ordinance* returned from the attorney and will be handed out to the Planning Commission at its February 16, 2009, meeting.

**Applications:**

*09-01, Tony Price, 107 E. New Street, satellite installation.* Rejected for review, as the HLC ruled the application was incomplete. The dish was installed at an undetermined time; from its position in the rear yard it can be seen from New Street and Back Alley.

*09-03, Robert Mitchell, 103 W. High Street, addition, renovation.* Ruled it was an incomplete application. Prior to the start of the meeting it was discovered that a zoning officer oversight resulted in several pieces of pertinent items related to the application were left out of the HLC package. Since Mr. Mitchell and his wife were in attendance, the zoning officer requested HLC members speak informally with the applicants after adjournment; members agreed to stay over for an informal

discussion. This was to view the package that was then complete. This was done to accommodate the applicant in his effort to hear HLC members' suggestions and recommendations concerning the project. [HLC members remained after the adjournment and met with the Mitchells.]

*09-04, James & Deborah Romano, 105 College Street, fence.* Approved the installation with the stipulation that it be a "stockade" fence with a wire barrier at the bottom and buried into the ground. The owners are flexible and willing to install any kind of fence to resolve the issue.

*09-05, Neal Martineau, 208 W. New Street,* install wood frame storm windows. Approved.

**New business:** J. Ehman ended her tour as chair and as a member; she claimed this is the last time she's going to "retire." All other members remain. S. Nash with chair the next meeting of the HLC until a new chair emerges. The HLC asked if members of the Planning Commission if any would be interested in filling the vacant spot.

J. Hurley suggested that the HLC become more pro-active in terms of protecting and preserving not only buildings but the smaller and often unnoticed objects. The original curbstones removed by the Streetscape Project were supposed to be saved and replaced, and now they are gone. Another are the stone carriage steps, in which there is nothing to prevent the theft of these. Hurley said this town was and is all about stone, and had been considered as the "Keeper of the Stone," as a result of the great non-event around 1950 when all the towns in the area began tearing out "old stuff." Shepherdstown was too poor to do it, so the historic infrastructure remained intact.

J. Ehman announced that the application for a Certified Local Government (CLG) had been approved by the state. A CLG, among other things, allows a town to apply for historic preservation funding.

Meeting adjourned at 8:15 p.m.