

Persons who are not on the agenda but wish to address the governing body must register prior to the call to order. Time limits will be imposed. Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting not during the meeting.

NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items.

This council follows Robert's Rules of Order Revised.

TOWN COUNCIL MEETING AGENDA

Tuesday, July 13, 2010

6:30 p.m.

Town Hall

1. Call to order/ approval of agenda
2. Approval of Town Council meeting minutes of June 8 and 28, 2010. (vote required)
3. **Public Comment Period**
 - A. Persons who have registered to address Town Council.
4. **Visitors**
 - a. Greg Byrne – discussion of art project
5. **Public Hearings**
6. **New Business**
 - a. Appointment Andrew Lowe to the Shepherdstown Public Library Board of Trustees (vote required)
 - b. New Town Hall bids were due and received on July 6 – Project Manager
 - c. Appointment to fill Town Council vacancy (vote required)
 - d. Appointment of Committees, Commissions and Boards (vote required)
 - e. Application for liquor license from Carriage House Café (vote required)
 - f. Letter of request for 5K race to benefit Cystic Fibrosis Foundation (vote required)
7. **Old Business**
8. **Mayor's Report**
9. **Reports of Committees**
 - A. **Finance Committee**
 1. Meeting minutes of June 25 and 30, 2010
 2. Financial Reporting:
 - a. Financial Statements as of May 31, 2010
 - b. 2010-2011 Coal Severance Budget Revision #1-actual (Net Assets Presentation)

Finance Committee Continued

- 3. Finance Committee Recommendations:
 - a. Approval of 2010-2011 General Fund Budget Revision #1 (not ready, need to schedule special meeting to approve)
 - b. Approval of 2010-2011 Coal Severance Budget Revision #1 (vote required)

B. Parking Review Committee

- 1. Meeting minutes of June 24, 2010.
- 2. Recommendations: NONE

C. Police Committee

- 1. Meeting minutes of June 17, 2010.
- 2. Recommendations from Police Committee: NONE
- 3. Police Department Monthly Report- May 2010.

E. Personnel Committee

- 1. Meeting minutes of June 21, 2010.
- 2. Recommendations: NONE

F. Public Works Committee

- 1. Meeting minutes of June 28, 2010.
- 2. Recommendations:
 - a. Milling and paving bids received on June 30 – award of bid (vote required)

G. Parks and Recreation Committee

- 1. Meeting minutes of June 22, 2010.
- 2. Recommendations: NONE

H. Environmental Sustainability Committee

- 1. No meeting in June.
- 2. Recommendations: NONE

10. Report of Commissions, Authority and Boards

A. Tree Commission

- 1. Meeting minutes of June 10, 2010.
- 2. Recommendations: NONE

B. Water and Sanitary Board

- 1. Meeting minutes of June 24, 2010 not available.
- 2. Recommendations:
 - a. approved a \$1.00/hour salary increase for Water Operators, based on their certification as Class III operators, and retroactive to March 3, 2010. (vote required)

C. Housing Authority

D. Planning Commission

1. Meeting minutes of June 21, 2010.
2. Recommendations: NONE

E. Historic Landmarks Commission

1. Meeting minutes of June 14, 2010.
2. Recommendations: NONE

F. Board of Appeals