

Shepherdstown Tree Commission Minutes
Thursday, March 12, 2009
7:00 PM
Town Hall

Members Present: Wendy Maddox, L. Robertson, Frank Welch, Neal Martineau
Absent: Mary Stanley

Visitors: None

1. Meeting called to order by Chairperson W. Maddox at 7:05 PM
2. Approval of February 12, 2008 Tree Commission Minutes. Motion to approve by W. Maddox, Second by N. Martineau. Carried unanimously.
3. Visitors – None.
4. New Business:
 - A) Tree Maintenance Request
The landscape company hired for Streetscape will be planting the trees, shrubs and perennials. In order for them to guarantee them for one year, they will be maintaining them by placing/filling slow-release watering bags around the trees and watering the shrubs and perennials. We discussed that we should also put watering bags around the trees we have put in. Wendy and Neil saw the trees proposed by Antietam Tree & Turf to be taken down and agreed this needs to be done.
Motion made by N. Martineau to send to the Town Council for approval of Antietam Tree & Turf proposal for tree removal, Second by W. Maddox. Motion carried unanimously.
 - B) Tree Labels
Frank has ordered 500 tree labels that will be placed on all new trees planted not only by Streetscape but also by the town. Frank also mentioned we should document the trees with a camera. Wendy stated the trees have been GPS'd in the past but are due for an update.
 - C) Pamphlets
We have decided to sit tight on the pamphlets until the agenda isn't as full.
 - D) Misc. New Business.
 1. W. Maddox stated it would be nice if we could get the financial report from Pat for each meeting.

5. Old Business

A) Article in Chronicle

Lori stated she will again request the writer at the paper print the article sent to her regarding the planting of trees: how many and where.

B) Spring maintenance pruning scheduling.

This schedule is postponed until later pending Streetscape completion.

C) Ordinance revision

Neil stated he tried to meet with the attorney but the meeting needed to be approved by the Town, so he held up. He stated that in order to put the ordinance in Title 9, we need to be a committee instead of a commission. It was discussed that we prefer to stay a commission, so we will give a cleaned up copy of the ordinance to the Planning Commission with the changes highlighted in black from the attorney. The yellow highlights are from Neil. Frank stated he would try to get the ordinance passed on to Amy Lamp-Leonard to look at the changes and get approved by her. With Franks attempt to get the attorney to take a look, the ordinance is pending until it is returned to us.

D) Grant Money

M. Stanley stated she is currently looking into more grant money for the Tree Commission's use.

E) Application for Recertification

Lori has 90% of the application done. Waiting on financials from Pat.

F) Wendy Maddox – CEU's

W. Maddox stated she has submitted a bill for \$155.00 for Frank to do a purchase order. However, Wendy decided she would rather pay for the CEU's herself.

Motion made by L. Robertson to rescind the certification dues for \$155.00 per Wendy's request, Second by N. Martineau. Motion carried unanimously.

Motion made by W. Maddox, Second by L. Robertson to adjourn at 8:01 PM. Motion carried unanimously.

Respectively submitted,
Lori Robertson